

June 16, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

*Physical in-person access to the Board of Supervisors meeting, which had been restricted since March 18, 2020 due to the COVID-19 public health emergency, is now permitted. In addition, meeting access continues to be provided by electronic video and audio streaming via remote meeting software, with audio only access also available by telephone.*

The Emergency Management Coordinator and Public Health Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency. The Emergency Management Coordinator provided an update on delivery of personal protective equipment for hospitals and long term care facilities, and the ability to stockpile an inventory of masks, shields, and gowns. She also reported on minor flooding in the County over the weekend, and requested recommendations for placement of additional rain gauges in the County. The Public Health Coordinator provided an update on the status of COVID-19 cases in Jones County, and recent meetings with the local school districts to plan for school services in the fall.

Moved by Rohwedder seconded by Eaken to hire Kaci Ginn as a part-time Public Health Preparedness Specialist, effective July 1, 2020, at \$18.00 per hour, with benefits per the county employee handbook. All aye. Motion carried.

The County Attorney met with the Board to request issuance of a formal document outlining the Board's Phase 1 re-opening guidelines that began on May 20, 2020, to provide to the Judicial Branch to assist with their planning efforts towards re-opening court services.

Moved by Oswald seconded by Zirkelbach to authorize the issuance of a formal document outlining Phase I of the Jones County Public Offices Phased Reopening Guidelines, retroactive to May 20, 2020. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to approve the minutes of the June 4, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Eaken to approve the payroll for the period ending June 7, 2020, as certified by the department heads. All aye. Motion carried.

The Sheriff met with the Board to provide an update on jail staffing and to request approval to hire a full-time jailer, as per the action plan provided in 2019 to provide minimum staffing levels to meet emergency evacuation needs.

Moved by Eaken seconded by Rohwedder to hire Corey Sikes as a full-time jailer, effective June 8, 2020 at \$16.76 per hour, with benefits per the collective bargaining agreement. All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder to void check #174746 in the amount of \$515.00, dated June 9, 2020, made payable to Kromminga Motors; and corresponding claim #2006-0147, submitted by the Solid Waste Commission, with reason being the check amount was greater than the invoice; and to void check #174783 in the amount of \$4,350.00, dated June 9, 2020, made payable to Schneider Geospatial; and corresponding claim #2006-0137, submitted by the Assessor, with reason being the amount submitted for payment was in error. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to void check #168979 in the amount of \$8.80, dated April 16, 2019, made payable to Jim Caswell; and corresponding claim #1904-0210, submitted by Veteran Affairs; and to replace payroll check #310414 in the amount of \$27.70, dated March 15, 2019, made payable to Township Trustee Nicholas Koppes, with reason being that both

checks are more than sixty days' stale-dated, and the vendors have signed affidavits stating the checks were lost. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to acknowledge receipt of manure management plan updates from Cass-Way Farms, Inc./Anthony Yanda (facility #66833) for a facility located in Section 18 of Cass Township, and from B & B Sandhill Swine (facility #62975) for a facility located in Section 6 of Hale Township, with the County Auditor to retain the documents in a temporary file for public access for one year. All aye. Motion carried.

The Land Use Administrator met with the Board to review a recommendation from the Planning and Zoning Commission to rezone a property, and to present two subdivision plats for approval.

Moved by Zirkelbach seconded by Eaken to set a public hearing at 9:15 a.m. on July 7, 2020 on a proposal by applicant Jeff Banowetz, and owner Laddie & Linda Nachazel Family Trust, to rezone property described as Lots 3 and 4, Nachazel 1<sup>st</sup> Addition, in Section 19 of Fairview Township (tax parcels 09-19-276-003 and 09-19-276-004); containing approximately 11.47 acres, from the A-Agricultural District to the C2-Highway Commercial District; said proposal having been approved by the Jones County Planning and Zoning Commission on June 9, 2020; the proposal would make a permanent change to the zoning classification of the property, and amends the Jones County Zoning map. All aye. Motion carried.

Supervisor Oswald introduced the following resolution, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Rohwedder aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION APPROVING PLAT**

WHEREAS, a preliminary and final plat of Saving Grace Addition, a subdivision containing one (1) lot and one (1) non-buildable outlot and located in Section 17, Township 84 North, Range 4 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- access point, interior road width, and road association requirements found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and
- interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- storm water pollution prevention plan requirements found in Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Saving Grace Addition be approved, with

1. a variance granted to the access point, interior road width, and road association requirements of Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance:
  - a. permits the one buildable lot in the subdivision to have a single access point along existing Fairview Rd., and access to the non-buildable outlot is provided through an adjacent parcel with no recorded easement.
  - b. permits the subdivision to have no interior road, and
  - c. permits the subdivision to be approved without a Road Association Agreement as the buildable lot is accessed via Fairview Rd., a public roadway; and

2. a variance granted to the requirements of Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, as the subdivision is approved with no interior road, and
3. a variance granted to the storm water pollution prevention plan requirements of Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance provides that a storm water pollution prevention plan for Lot 1 shall be submitted thirty days prior to commencement of construction on said Lot 1 if the area to be disturbed is more than one acre,

AND, the same is hereby acknowledged on the part of Jones County, Iowa,

AND, the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to the plat as provided by law. In approving the plat, Jones County is expressly not accepting any responsibility for the roadways set forth on said plat.

Supervisor Eaken introduced the following resolution, seconded by Supervisor Rohwedder. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Rohwedder aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PLAT

WHEREAS, a final plat of Northern View Acres, a subdivision containing four (4) lots and one (1) non-buildable outlot located in Sections 25 and 36, Township 85 North, Range 4 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- lot size requirements found in Section 5 of Article IV, Subdivision Design, of the Jones County Subdivision Ordinance, and
- access point, interior road width, and road association requirements found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and
- interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and
- storm water pollution prevention plan requirements found in Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Northern View Acres, be approved, with

1. a variance granted to the lot size requirements found in Section 5 of Article IV, Subdivision Design, of the Jones County Subdivision Ordinance, said variance:
  - a. permits Outlot A to be less than the one acre minimum size due to additional future road right of way to be dedicated to Jones County, and
  - b. Outlot A is to be acquired by the landowner adjacent to the southerly boundary of Outlot A, and
2. a variance granted to the access point, interior road width, and road association requirements of Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance:
  - a. permits Lots 1 and 4 in the subdivision to each have a single access point along Circle Drive, and Lots 2 and 3 in the subdivision to have a shared access point along Circle Drive, as approved by the Jones County Engineer, and
  - b. permits the subdivision to have no interior road, and
  - c. permits the subdivision to be approved without a Road Association Agreement; and

3. a variance granted to the requirements of Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, as the subdivision is approved with no interior road, and
4. a variance granted to the storm water pollution prevention plan requirements of Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance provides that a storm water pollution prevention plan shall be submitted thirty days prior to commencement of construction in the subdivision,  
AND, the same is hereby acknowledged on the part of Jones County, Iowa,  
AND, the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to the plat as provided by law. In approving the plat, Jones County is expressly not accepting any responsibility for the roadways set forth on said plat.

The Engineer met with the Board to discuss the condemnation process for the Lead Mine Rd. Project, and to provide updates on the Shaw Rd. grading and resurfacing project, and the U.S. Highway 151 and Old Dubuque Rd. intersection safety improvement plans.

The Sheriff joined the discussion regarding the U.S. Highway 151 and Old Dubuque Rd. intersection. Action regarding the first phase of the safety improvement plan for the intersection will be on the Board's June 23, 2020 agenda for consideration.

Moved by Zirkelbach seconded by Eaken to set a public hearing at 9:30 a.m. on June 23, 2020 to receive public comment on the matter of proceeding with condemnation proceedings for Project No. L-C-855—73-53 on Lead Mine Rd. All aye. Motion carried.

The Information Technology Coordinator met with the Board to request a pay increase for her on-call assistant, noting the end of the employee's probationary period.

Moved by Zirkelbach seconded by Rohwedder to increase the rate of pay of Jeff Swisher, Information Technology Assistant from \$20 per hour to \$25 per hour effective July 1, 2020. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to approve and authorize the Chairman to sign the indirect cost allocation plan prepared by Cost Advisory Services, Inc. for use by the Iowa Department of Human Services, Mental Health Administration, and JETS, for FY2021 cost recoveries. All aye. Motion carried. [2020-067]

Moved by Zirkelbach seconded by Eaken to approve, and authorize the Chairman to sign, an FY2021 Transit Purchase of Service Contract between Jones County JETS and ECICOG. All aye. Motion carried. [2020-068]

Moved by Rohwedder seconded by Zirkelbach to approve and place on file the Treasurer's Semi-Annual Report for the period July 1, 2019 through December 31, 2019. All aye. Motion carried. [2020-069]

Moved by Oswald seconded by Eaken to approve and place on file the Treasurer's Quarterly Investment Reports for the quarters ending September 30, 2019 and December 31, 2019. All aye. Motion carried. [2020-70, 2020-071]

Moved by Rohwedder seconded by Eaken to approve the second consideration of Jones County, Iowa Ordinance 2020-01, an ordinance adding CHAPTER 17, TANNING FACILITIES – MINIMUM REQUIREMENTS ORDINANCE, of TITLE V - PUBLIC ORDER, SAFETY & HEALTH. On roll call vote: Zirkelbach aye, Oswald aye, Rohwedder aye, Eaken aye, Manternach aye, whereupon the Chairman declared the second consideration approved.

The Auditor provided an update on the HVAC retro-fit project and the Courthouse window replacement project.

Supervisor Oswald reported that the larger area of the JETS property has been mowed and baled by a local farmer.

The Board and Auditor discussed the new software used at this meeting to broadcast the Board meeting for remote access, with the Board agreeing to the purchase of the software and equipment being demonstrated.

Moved by Zirkelbach seconded by Oswald to go into closed session at 10:16 a.m. per Iowa Code Section 21.5 (1) (j.) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Rohwedder aye, Manternach aye. Motion carried.

Moved by Rohwedder seconded by Zirkelbach to exit closed session at 10:56 a.m. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Rohwedder aye, Manternach aye. Motion carried.

The Board members discussed recent and upcoming committee meetings, and the open house for the new Cascade municipal swimming pool.

Moved by Eaken seconded by Oswald to adjourn at 11:12 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Wayne Manternach, Chairman