

# Jones County Solid Waste Management Commission

## October 6<sup>th</sup> 2020 Meeting Minutes

The Jones County Solid Waste Commission was held at the Jones County Courthouse in the Supervisors Board Room. Those present were Merle Tank, Lloyd Eaken, Russ Benke, Ned Rohwedder, Galen Capron, Rod Gravel, Gave Goedken, and Jake Gravel. The meeting was called to order by the Chairman at 6:33 p.m. The minutes from the September 1<sup>st</sup> meeting were reviewed with no changes or corrections. Ned made the motion to approve the minutes with a second by Russ, all ayes motion carried.

The bill list was reviewed and accepted as presented. Lloyd made the motion to approve the bills as presented with a second by Galen, all ayes motion carried.

Accounts receivable over 30 days, Revenue and Expenditure Report and Accounts Receivable Reconciliation were reviewed with a motion to approve made by Ned with a second by Rod, all ayes motion carried.

A written report from ECICOG was reviewed.

The Solid Waste Commission By-Laws were discussed with attention being brought to the section about the Executive Committee. An Executive Committee will be appointed after the new members start in January.

Meeting procedures were discussed with attention being brought to the members getting the final reports, previous meeting minutes and account balance summaries prior to the meeting for them to review. Jake informed the Commission that the bill list is not ready until the last minute so that we can get all vendors invoices entered for payment. Jake also told the commission that if they wanted to put a cutoff date in place for when invoices have to be submitted that there will be a lot of late fees having to be paid every month. Jake talked to the county auditor about this and she is willing to come to the December meeting and discuss how things are being done and what we could possibly do for changes.

Commission officers were discussed and since the previously appointed Vice Chairman was no longer on the board a new vice chairman needed to be appointed. Ned said stated that he would take the position of vice chairman. A motion was made by Russ with a second by Dave to appoint Ned as vice chairman and to cease nominations. All ayes motion carried. Russ stated that he would take the position of second vice chairman. A motion was made by Lloyd with a second by Galen to appoint Russ as the second vice chairman and to cease nominations. All ayes motion carried.

Jake informed the board that the overhead door that was damaged in August from the derecho has not been replaced yet. Also that he's been trying to get contractors to get bids for fixing the damaged that were sustained to the interior of the office from the derecho, but all contractors are overwhelmed with work from the storm that it might not be until winter before anything can be done.

Jake informed the board that he would like to have someone hired to take care of the book work. He is running into not having enough time to do other job duties. Jake stated that he would take a pay cut if they were to get someone hired. Ned brought up talking to Diane Terry to see if she would be willing to come back and take care of the book since she was already familiar with everything. Merle stated that he would try and make contact with her. If she isn't interested then we will post the job in the papers.

A motion was made by Lloyd with a second by Russ to adjourn the meeting. All ayes motion carried. Meeting adjourned at 7:25 p.m.

**Jake Gravel, Director/Operations Manager**

**September 2020 Bills**

AgVantage FS	LP Tank Rent	\$ 5.00
Alliant Energy	Electric Utility 8/4-9/1	\$ 397.65
Alliant Energy	Electric Utility 9/1-10/1	\$ 317.75
Center Junction Phone Co.	Phone/Internet Service	\$ 102.29
Century Link	Phone Service	\$ 51.52
Jake Gravel	Mileage	\$ 75.21
David Haugsted	Mileage	\$ 29.68
John Deere Finance/Theisens	Supplies	\$ 564.96
Jones County Auditor	Auditor Fees FY 21 1 <sup>st</sup> qtr	\$ 450.00
Jones County Treasurer	Treasurer Fees FY 21 1 <sup>st</sup> qtr	\$ 450.00
Midwest Electronics Recovery	Electronics Recycling	\$ 1,180.50
Millennium Waste	Landfill Tipping Fee	\$26,844.86
Monticello Express	Scale Tickets	\$ 906.63
Per Mar Security	Security System Monitoring	\$ 418.92
Pioneer Telephone	Anamosa Line Long Distance	\$ 10.30
Roeder Brothers	Parts for JCB	\$ 4,660.60
Merle Tank	Meeting Expense	\$ 230.00
VIP Sanitation	Waste Hauling Fee	\$24,225.00
Wapsi Waste	Recycle Hauling	\$ 1,080.00
Weikert Recycling	Appliance Recycling	\$ 292.00
Woodward Comm. Media	Meeting Minutes Publication	\$ 47.96
<b><u>Sub-Total</u></b>	<b><u>4120-Operating Fund</u></b>	<b><u>\$62,040.83</u></b>
Gingerich Well	Leachate Pump	\$ 2,464.14
HLW Engineering	Bid Phase Assistance	\$ 2,000.00
<b><u>Sub-Total</u></b>	<b><u>4121-Landfill Closure/Post Closure</u></b>	<b><u>\$ 4,464.14</u></b>
<b><u>Total</u></b>		<b><u>\$66,504.97</u></b>