

**JONES COUNTY 911 SERVICE BOARD**

**MEETING MINUTES**

June 1, 2023

**SERVICE BOARD MEMBERS**

**Bold lettering** indicates those in attendance at this meeting.

Voting Membership

<b>Denny Coon</b>	<b>Oxford Junction</b>	<b>Jeff Swisher</b>	<b>Board of Supervisors</b>
<b>William Roller</b>	<b>Morley</b>	<b>Roxanne Tapken</b>	<b>Martelle</b>
Kevin Rohwedder	Olin Fire District	Jeff Stout	Anamosa
Britt Smith	Monticello		
Jacob Koch	Mechanicsville	<b>Brenda Leonard</b>	<b>Jones County EMA</b>
<b>Bert Kraai</b>	<b>Cascade</b>	<b>Greg Graver</b>	<b>Jones County Sheriff</b>
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

Non-Voting Membership

<b>Brandon Kent</b>	<b>Anamosa Area Amb.</b>	Jake Lindauer	Lisbon/MtVernon Amb.
<b>John Vacek</b>	<b>Wyoming Fire Co.</b>	<b>Russ Benke</b>	<b>Midland Ambulance</b>

VISITORS in Attendance:

**Glen Reynolds - RaCom, Terry Harris – Radio Communications, Joe Bayne– Monticello Fire 911 Coordinator**

**Gary Schwab - Jones County 911 Coordinator**

Chair Denny Coon called the meeting of the 911 Service Board to order at 6:45 PM.

**Motioned by Roller, 2<sup>nd</sup> by Kraai to approve the agenda. All Aye. Motion carried.**

**Past Minutes of May 4, 2023**

**Motioned by Swisher, 2<sup>nd</sup> by Roller to approve the minutes. All Aye. Motion carried.**

**Budget Report**

Schwab reported financials through the end of May Fiscal 22/23: Fund balance stands at \$465,726.36, Revenue stood at \$504,258.62, Expenses stood at \$387,798.56.

**Motioned by Swisher, 2<sup>nd</sup> by Roller to approve the budget report as presented. All Aye. Motion carried.**

**Sheriff Graver to Request Changes to the Current Paging Procedure.**

Sheriff Graver reported that some pages are quite long before voice instructions come across. Some EMS are paged on EMS some are paged off Fire. Since we are very near to having to reprogram radios anyway He thinks it would be a good time to move all EMS to the EMS channel and all Fire to the Fire channel. Chair Coon stated that he talked to all of his people, and they did not have a problem with it. Chair Coon asked what would happen to the encodes, would they change? Terry Harris said it’s just a matter of changing the codes. The question by Tapken, how would that affect Martelle since they are first responders? Would they be paged off both or would we have to select one? Terry Harris explained that while they are different channels they can be paged simultaneously. Swisher and Graver rationalized that Martelle gets paged with Anamosa Fire on calls in their district so it would make sense to keep them as they are currently paged to prevent a possible delay.

**Motioned by Roller, 2<sup>nd</sup> by Kraai to page out all transport services on EMS with the exception of Martelle that will remain on County Fire. All Aye. Motion car**

**P25 Possible turn on for County EMS and Fire**

Schwab put this on the agenda to keep focus. Chairman Coon asked if we have figured out the template of what this is going to look like, he has 20 radios that have never been used because they are not programmed but

wants to know what the template is going to look like. Move bank three to bank one? Terry stated there are still radios on order, Swisher stated he has talked to the Martelle Fire Chief, Trent, the Martelle trucks are ready to go he was able to get radios from CRPD, he has bids out for portables and just needs to decide. Chair Coon stated “how do we get these programmed? I don’t want to mess around” Swisher added August is our deadline, Trent is aware of it, he has his trucks done he just needs to get his portables. There was discussion about mix mode, could it be done where everyone but Martelle (on Analog) and everyone else on P25. If needed Swisher stated, he has six radios that he could loan to Martelle Fire command staff. At least that would be an interim fix to get things going. Tapken stated that Trent does have a meeting next week with the Martelle finance committee to see what option might be available.

Chair Coon asked if there was anything else needed on this topic. Schwab stated no, he was just trying to keep it on the front burner.

Swisher did bring up that P25 brings a lot of capability to the table. One thing that needs to be considered is the ID of a radio and who will manage that. As example if a MIC is stuck there will be the ability to determine which radio has the problem, but not necessarily who has that radio. So, a system needs to be developed to identify the owner to be able to implement corrective action.

### **Service Board Bylaws – Review Possible Action**

Schwab stated that with the disbandment of the Onslow and Center Junction Fire Departments the Service Board bylaws need to be updated.

No action was taken due to lack of 2/3s quorum of (9) voting members present to have discussion or vote on recommended changes. Refer to the listing of service board members at the top of these minutes. Schwab did point out that a breakdown of the definition of what constitutes a voting member versus a non-voting member is ambiguous. And that he would really like the board to consider how they want to interpret that section.

### **Other Items of Interest**

Glenn Reynolds from Racom is here to give an update on the Cedar County Mods at the Amber tower. He stated the Amber tower mods are expected to be completed Monday June 5<sup>th</sup>. And then the antennas and Dubuque shelter work will commence. The 28E agreements have been signed and they are working with Scott County to get that finalized. Swisher asked about the initiative Schwab requested with Scott Zaputil regarding putting Jones County Frequencies on BeOn. Swisher stated that a couple fire channels are on in test mode and he has been able to talk on it and it works well. Glen said that Scott is working up a quote and would have something to present in a couple weeks. Schwab stated that he asked Scott for an estimate as the capability could be a lower cost solution for communications for departments.

Schwab also presented a GIS report that goes to the state that shows the good work done by the county’s GIS department. This report shows that for the goals the state as set we are very near 100% in all categories.

Tapken stated that Martelle has now installed a new generator at the water tower that runs on LP. A 1,000 gallon tank has also been installed. Martelle is asking if the service board would be willing to pay half the cost to fill the tank (80% capacity or 400 gallons).

**Motioned by Leonard, 2<sup>nd</sup> by Swisher to adjourn the meeting at 7:13 PM. All Aye. Motion carried.**

Next Meeting if required – July 6, 2023

Recorded by:

Gary Schwab, Jones County 911 Coordinator