

December 12, 2023, 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Swisher, Supervisors Oswald, Rohwedder, Schlarmann, and Zirkelbach.

Moved by Rohwedder seconded by Zirkelbach to approve the minutes of the December 5, 2023 meeting. All aye. Motion carried.

Moved by Oswald seconded by Schlarmann to approve payroll for the period ending December 3, 2023. All aye. Motion carried.

Moved by Rohwedder seconded by Zirkelbach to open the public hearing to amend the FY2024 County Budget at 9:01 a.m. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Oswald aye, Zirkelbach aye. Motion carried.

There were no objections to, nor comments in favor of, the proposed budget from the public. The Auditor did provide comment on the budget amendment.

Moved by Oswald seconded by Schlarmann to close the public hearing at 9:02 a.m. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Oswald aye, Zirkelbach aye. Motion carried.

Supervisor Zirkelbach introduced the following 2023/2024 JONES COUNTY BUDGET AMENDMENT RESOLUTION#1 and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Oswald aye, Zirkelbach aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2023/2024 JONES COUNTY BUDGET AMENDMENT RESOLUTION #1

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the 2023/2024 Jones County budget be amended as published November 29, and November 30, 2023 in the official County newspapers. Said budget after amendment shows \$22,528,370 of total revenues and other sources (which includes \$19,624,534 revenues and \$2,903,836 of interfund operating transfers in), and \$26,650,581 of total expenditures and other uses (which includes \$23,746,745 expenditures and \$2,903,836 of interfund operating transfers out).

Supervisor Oswald introduced the following APPROPRIATION RESOLUTION 2023/2024-01 and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Oswald aye, Zirkelbach aye, whereupon the Chairman declared the resolution passed and adopted.

#### APPROPRIATION RESOLUTION 2023/2024-01

BE IT RESOLVED by the Jones County Board of Supervisors that the following changes in departmental spending appropriations for fiscal year 2023/2024 be adopted:

Department		current	change		amended
01 Board of Supervisors	from	341,946	\$0	to	341,946
02 Auditor	from	664,536	\$0	to	664,536
03 Treasurer	from	689,644	\$0	to	689,644
04 County Attorney	from	425,434	\$35,000	to	460,434
05 Sheriff	from	3,793,410	\$0	to	3,793,410
06 Court Activities	from	6,000	\$0	to	6,000
07 Recorder	from	239,037	\$0	to	239,037
08 Juvenile Court	from	25,100	\$0	to	25,100
15 JETS	from	585,079	\$75,955	to	661,034
17 Environmental Health	from	220,113	\$0	to	220,113
20 Secondary Road	from	10,450,000	\$0	to	10,450,000

21 Veterans Affairs	from	76,763	\$0	to	76,763
22 Conservation	from	820,934	\$48,297	to	869,231
23 Public Health	from	215,566	\$0	to	215,566
24 Land Use	from	47,769	\$0	to	47,769
25 General Assistance	from	58,695	\$0	to	58,695
28 Medical Examiner	from	50,000	\$0	to	50,000
29 Township	from	9,320	\$0	to	9,320
30 Conservation Capital Grant	from	133,836	\$0	to	133,836
32 Economic Development	from	50,000	\$0	to	50,000
33 Libraries	from	149,427	\$0	to	149,427
34 Historic Preservation/Tourism	from	40,000	\$0	to	40,000
35 Conservation Special Purpose	from	150,000	\$0	to	150,000
38 Human Services	from	50	\$0	to	50
39 Fairs	from	23,661	\$0	to	23,661
40 Memorial Hall	from	9,050	\$0	to	9,050
51 General Services	from	410,883	\$0	to	410,883
52 Data Processing	from	399,548	\$0	to	399,548
53 G.I.S. Services	from	153,183	\$0	to	153,183
54 Solid Waste Disposal Co.	from	45,500	\$0	to	45,500
58 Substance Abuse Services	from	21,100	\$0	to	21,100
60 Mental Health Services	from	25,000	\$0	to	25,000
62 Mental Health Administration	from	296,950	\$96,593	to	393,543
65 DCAT/CPPC/ECI	from	40,060	\$0	to	40,060
67 Senior Dining	from	345,616	\$0	to	345,616
71 Emergency Management Co	from	141,160	\$0	to	141,160
81 Employee Wellness	from	5,000	\$0	to	5,000
82 Employee Safety Committee	from	10,000	\$0	to	10,000
91 COAP Diversion Grant Project	from	100,000	\$0	to	100,000
93 Wapsipinicon Trail Project	from		\$0	to	-
94 Environmental Restoration	from	10,000	\$0	to	10,000
95 Capital Projects	from	50,000	\$0	to	50,000
96 Budget Holding	from	5,615	\$0	to	5,615
99 Non-Departmental	from	2,155,915	\$0	to	2,155,915
Total Expenditures	from	\$23,490,900	\$255,845	to	\$23,746,745

and, BE IT FURTHER RESOLVED that the Auditor post all 2023/2024 amended expenditures into budgeted expenditure amounts, even if there is no change in net departmental budgeted amounts.

The Auditor met with the Board for the approval of the various items as noted in the motions below.

Moved by Schlarmann seconded by Oswald to approve the Clerk's Report of Fees collected for the month ending November 2023. All aye. Motion carried. [2023-173]

Moved by Schlarmann seconded by Zirkelbach to approve the hire of Lisa Lubben as an on-call nurse with a starting wage of \$25.00 per hour effective December 12, 2023. All aye. Motion carried.

Moved by Schlarmann seconded by Rohwedder to approve a pay increase for Brad Knudson, Public Health Assistant to \$28.00 per hour and Paula Hart, Board of Health Administrator and Environmental Health Coordinator to \$26.00 per hour, effective December 6, 2023. All aye. Motion carried.

Moved by Schlarmann seconded by Rohwedder to approve a utility easement with Maquoketa Valley Electric Cooperative to install a fiber optic line through the north end of the Courthouse property. All aye. Motion carried. [2023-174]

Moved by Schlarmann seconded by Rohwedder to acknowledge receipt of two manure management plans from Dominic Hogan and Benjamin Hogan, for facilities located in Linn County with manure applications in Jones County. All aye. Motion carried.

Supervisor Zirkelbach introduced the following CORRECTED FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Schlarmann aye, Zirkelbach aye, Rohwedder aye, Oswald aye, Swisher aye, whereupon the Chairman declared the resolution passed and adopted.

#### FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2023

##### General Fund – Committed Balance

WHEREAS, the General Fund – Committed Balance Resolution was passed by the Board of Supervisors on June 27, 2023

WHEREAS, the Auditor found a clerical error when compiling the Annual Financial Report on the amount of committed funds for the Conservation Department capital improvements,

WHEREAS, the correct committed balances are reflected below,

BE IT RESOLVED by the Jones County Board of Supervisors that \$392,131 shall be held as committed fund balance in the General Fund, and designated as follows:

- \$55,000 for county facility capital projects including, but not limited to, tuck pointing, replacement of heating and/or cooling systems, new building construction, major facility renovation projects, security improvements, or acquisition of additional office and/or storage space; and for major software upgrades. Funds for these purposes have been budgeted in previous years, but not fully spent; said unspent funds are supplemented each year by designating a portion of the of the annual general fund property tax levy for such purposes.
- \$68,354 for Conservation Department capital improvements;
- \$66,955 for Conservation Department campground improvements;
- \$9,503 for special GIS projects;
- \$52,319 for an aerial tax mapping update fund for a joint project with the Jones County Conference Board; and
- \$140,000 for a voting equipment replacement fund (in the General Supplemental Fund).

Moved by Zirkelbach seconded by Rohwedder to approve the hire of Whitney Amos as a part-time Land Use Administrator with a starting wage of \$24.09 per hour effective December 13, 2023. All aye. Motion carried.

The Engineer met with the Board for approval of partial acquisition contracts, hiring of a new MMI and to give updates on the blading of gravel roads and the clearing of brush from road ditches.

Moved by Rohwedder seconded by Zirkelbach to approve Partial Acquisition Contracts with Doug Fairbanks & Jody Fairbanks; Mary Benge & Michael Parnell; Lynn Hansel; Terry L. Kaufman Trust for right-of-way along 215<sup>th</sup> Ave. for Grading Project No. LFM-C-932--7X-53 in Fairview Township. All aye. Motion carried. [2023-175, 2023-176, 2023-177, 2023-178]

Moved by Rohwedder seconded by Zirkelbach to approve the hire of Austin McAtee as a Maintenance Man I with a starting wage of \$20.78 per hour effective January 2, 2024. All aye. Motion carried.

The Board gave brief reports on past and future committee meetings.

Moved by Zirkelbach seconded by Schlarmann to go into closed session at 9:53 a.m. per Iowa Code Section 21.5 (1) (j.) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. On roll call vote: Schlarmann aye, Zirkelbach aye, Rohwedder aye, Oswald aye, Swisher aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to exit closed session at 10:34 a.m. On roll call vote: Schlarmann aye, Zirkelbach aye, Rohwedder aye, Oswald aye, Swisher aye. Motion carried.

Moved by Schlarmann seconded by Oswald to adjourn the meeting at 10:35 a.m. All aye. Motion carried.

Attester: Whitney Hein, Auditor

Jeff Swisher, Chairman